



Mission Support Alliance

Statement of Work

Title: PROVIDE ENVIRONMENTAL REGULATIONS & WASTE MANAGEMENT TRAINING SERVICES AT HAMMER

Revision Number: 0

Date: August 10, 2017

Statement of Work for PROVIDE ENVIRONMENTAL REGULATIONS & WASTE MANAGEMENT TRAINING SERVICES AT HAMMER

Revision 0

August 10, 2017

Prepared by: Debbie Mensinger

<i>APPROVALS</i>	<i>PRINT NAME</i>	<i>SIGNATURE</i>
<i>BTR*</i>	<i>Debbie Mensinger</i>	

* Approval for Technical Content



Mission Support Alliance

**SUPPLEMENTAL TECHNICAL APPROVAL PAGE
FOR: PROVIDE ENVIRONMENTAL REGULATIONS & WASTE
MANAGEMENT TRAINING SERVICES AT HAMMER**

<i>Signature Required</i>	<i>No Signature Required</i>	<i>ORGANIZATION</i>	<i>PRINT NAME</i>	<i>SIGNATURE</i>
	X	<i>End-User / Requestor</i>		
	X	<i>End User / Requesting Manager (Project of Functional Director)</i>		
	X	<i>Environmental*</i>		
	X	<i>Radiation Protection</i>		
	X	<i>Industrial Safety and Health</i>		
	X	<i>Fire Protection</i>		
	X	<i>Chemical Management</i>		
	X	<i>Emergency Preparedness</i>		
	X	<i>MSA Safety</i>	<i>Preliminary review of SOW</i>	<i>Routed to MSA Safety Alert Group in Asset Suite</i>
X		<i>Quality Assurance Engineer</i>	<i>Must be approved In Asset Suite</i>	<i>Must be approved In Asset Suite</i>
X		<i>Engineering/Design Authority</i>	<i>Must be approved In Asset Suite</i>	<i>Must be approved In Asset Suite</i>



Mission Support Alliance

1.0 INTRODUCTION / BACKGROUND

The Mission Support Alliance (MSA), in support of its prime contract with the U. S. Department of Energy (DOE), Richland Operations Office (RL), and HAMMER Training are responsible for providing Hanford Site training. The Volpentest HAMMER Federal Training Center (HAMMER) is a DOE training facility, specializing in hands-on training for the Hanford Site.

2.0 OBJECTIVE

MSA, in support of its prime contract with the U. S. DOE-RL, requires Subcontractor support to provide environmental regulations and waste management training services to support MSA's commitment to the Hanford cleanup mission while reducing the risk to employee health, the environment, and the public.

3.0 DESCRIPTION OF WORK – SPECIFIC

3.1 Training Services

The Subcontractor is expected to provide environmental regulations and waste management training services, primarily instructional services under the provisions of the contract and this Statement of Work as directed and scheduled by the HAMMER individual identified by the Buyer's Technical Representative (BTR).

Additional services could include updating and review of training material, conducting student remediation, student mentoring, or other administrative/technical support as requested by the Buyer.

3.2 Training Program Courses

This Statement of Work includes training for selected courses within the Environmental Training Program. Subcontractor shall provide qualified individuals to provide instructor support for classes associated with this statement of work.

Course Title	Course #	Min/Max # of Students	Duration (in Hours)
Waste Designation	035010	5 to 25	16
Waste Designation Qualification	035012	4 to 10	4
Waste Designation Workshop	035013	4 to 10	4
Environmental Regulations at Hanford	035050	5 to 25	8
Container Waste Management – Initial	035100	5 to 25	8



Mission Support Alliance

Course Title	Course #	Min/Max # of Students	Duration (in Hours)
Container Waste Management – Refresher (CBT)	035110	1 to 25	2
Waste Management Awareness	02006G	7 to 30	4
DOE NEPA Process	170130	8 to 30	8

3.3 Training Course Revisions and Updates

The Subcontractor shall work with the HAMMER individual identified by the BTR to make updates to selected courses within the Environmental Training Program.

If the HAMMER individual identified by the BTR selects additional courses within the Environmental Training Program beyond those listed in Section 3.2 of this statement of work, that will be addressed via a future contract change request and resultant contract modification issued by the assigned Contract Specialist. The contract modification shall be issued before any work can be done on updating the additional courses.

3.4 Delivery of Training

Instructor Support:

The HAMMER individual identified by the BTR and the HAMMER Training Logistics Team will identify training needs and class demands to determine the number and schedule of training sessions to be provided. Sessions will be set through the Enterprise Learning Management System (ELM).

After the sessions are set, at any time, HAMMER Training Logistics may add additional sessions or cancel existing sessions. If new sessions are added to the schedule, the Subcontractor instructor(s) will be alerted as soon as possible that additional support is needed. Subcontractor shall confirm with HAMMER Training Logistics within two working days, the ability to support additional sessions being scheduled, by sending an email response to ^Instructor Scheduling-HAMMER, copying the HAMMER individual identified by the BTR.

Cancellation of Scheduled Course:

In the event that classes are cancelled, HAMMER Training Logistics will notify the Subcontractor instructor(s) of the cancellation. The Buyer will not be billed for instructor time associated with the cancelled classes if the cancellation is made **five (5) or more business days in advance of** the scheduled class date. Should a scheduled class be cancelled **less than five (5) business days in advance of** the scheduled class date, the Subcontractor may submit a request for equitable adjustment that will be reviewed by the



Mission Support Alliance

Buyer on a case-by-case basis. For purposes of this statement of work and resultant contract, business days are defined as Monday through Friday. For purposes of this statement of work and resultant contract, the scheduled class date is not included in cancellation calculations described above.

The training may be cancelled or rescheduled due to circumstances beyond the Buyer's control such as a Site or national emergency and every effort will be made to notify the Subcontractor six (6) days in advance if possible.

Scheduling of Training:

When Subcontractor instructor support is needed, the identified Subcontractor Points of Contact and the Subcontractor instructor(s) will be contacted via email (from ^Instructor Scheduling-HAMMER) by HAMMER Training Logistics.

Course Materials:

Buyer will maintain all related course documentation to include Needs Analysis, Lesson Plan, Slide Presentation, etc. The Buyer will provide facility space, props, and all classroom materials including student evaluations, handouts, work books, pens, procedures, sample tags, feedback forms, activity sheets and items used during presentations.

If the Subcontractor instructor(s) identifies any changes that he/she feels need to be made to the course material, he/she will bring those changes to the attention of the HAMMER individual identified by the BTR. Any changes to the course material will be made by the Buyer (HAMMER staff); such changes must be approved by the HAMMER individual identified by the BTR. Instructor(s) will be briefed on any changes to course curriculum by the HAMMER individual identified by the BTR.

Instructor Staffing:

Instructor(s) is required to pick up his/her class materials (includes supplies, handouts, roster, etc.) from the HAMMER Training Logistics Team located in MO260 on the HAMMER campus unless other arrangements are made by the HAMMER individual identified by the BTR or HAMMER Training Logistics.

Enrollments and Billing:

Enrollments will not be performed by the Subcontractor. Enrollments will be performed by Training Records, authorized Training Coordinators, or HAMMER Training Logistics staff via the ELM System. HAMMER Training Logistics staff will provide personnel who will be able to process payments via check and/or credit card. As there are no means to manage an "Accounts Receivable" system, payment will be required prior to performance (class date) unless the entity is a Hanford Contractor or using an approved CACN.



Mission Support Alliance

Subcontractor is not authorized to make enrollments or collect billing for HAMMER Training classes. Inquiries as to class availability must be referred to HAMMER Training Logistics personnel or the HAMMER individual identified by the BTR.

Rosters and Training Records:

HAMMER Training Logistics will produce the Course Completion Roster and/or Training Completion Records (TCR) for each class and student. Official class rosters will be provided to instructor(s) with his/her class supplies. Course materials can be picked up by the instructor(s) one business day before the scheduled session at MO260.

It is preferred that completed rosters be submitted to HAMMER Training Logistics prior to the Close of Business on the given class date. At a minimum, completed rosters shall be submitted to HAMMER Training Logistics for entry into ELM no later than the next business day after the date of the class. If this deadline cannot be made, a notification stating the extenuating circumstance shall be made to the HAMMER individual identified by the BTR and HAMMER Training Logistics. Completed rosters will consist of the Course Completion Roster, all student Training Completion Records, HAMMER Training Course Evaluations, and any other course specific documents as determined by the HAMMER individual identified by the BTR or HAMMER Training Logistics.

Some training programs have several “evaluation options” available to prospective students. For most Hanford Contractors, these evaluation options are pre-designated by employee training plans. HAMMER Training Logistics will produce individualized Training Completion Records (TCRs) that list the required evaluations for each student based on the student’s training plan. Instructor(s) shall provide evaluations for each student based on the TCR provided by HAMMER Training Logistics. Instructor(s) shall not make changes or adjustments to the required evaluations without prior approval from the training coordinator of the student’s employer.

If instructor(s) receives a request from a student or believes that there is a need to deviate from established training plans, the instructor(s) shall contact HAMMER Training Logistics. Approvals for deviation will be sought from the student’s manager and/or training department by HAMMER Training Logistics staff. The student’s training department will be notified in the event of a deviation so that adjustments may be made to the student’s training plan, if necessary. Deviations shall be noted for each student in the “Comments” section of the TCR by the instructor(s).

If a “walk-in” arrives for a class **and there is a seat available in the classroom**, HAMMER Training Logistics shall be contacted to verify that training prerequisites are met and that the proper student materials/evaluations are identified. HAMMER Training Logistics shall provide notification to the instructor(s) whether or not the student has met the class prerequisites and/or other requirements to remain in the session.



Mission Support Alliance

Subcontractor Instructor Expectations:

The Subcontractor instructor(s) shall:

- Attain proficiency in each course prior to teaching the class unsupervised. This will entail studying the course(s) material, discussion of the course material with a current instructor to ensure adequate knowledge of the material, observing the class, and conducting the class under the supervision of a current instructor. This will be coordinated through the HAMMER individual identified by the BTR. The HAMMER individual identified by the BTR will ultimately determine if a new instructor is approved to teach classes unsupervised.
- Provide training in accordance with, and without deviation from, the approved current course lesson plans. Deviation from approved course lesson plans is not allowed without prior written approval from the HAMMER individual identified by the BTR.
- Adhere to and require that all students abide by the approved Health and Safety Plan for each course. If a safety concern is raised or if a deviation to the approved safety plan is observed or anticipated, the instructor(s) shall notify the HAMMER individual identified by the BTR, responsible HAMMER Training manager, or HAMMER Operations immediately.
- Coordinate any special room setup arrangements with the HAMMER individual identified by the BTR, a minimum of ten (10) days in advance of scheduled training dates.
- Conduct all HAMMER Training related work in accordance with approved MSA/HAMMER procedures and policies.
- Arrive 30 minutes prior to the beginning of the course being taught to 1) ensure that the classroom, equipment, and course documents are in order for class and 2) greet students and ensure they are properly signed into class.
- Ensure that all students listed on the roster (Note: HAMMER Training Logistics will provide the student roster) have a charge code entered in the appropriate area on the roster prior to submitting the roster to HAMMER Training Logistics at completion of the training.
- Request those who attend the course, sign the course roster.
- Request all students fill out a course evaluation form.



Mission Support Alliance

- Sign the course roster at the conclusion of the training.
- Verify all students successfully completed the training and indicate any students who did not successfully complete the course.
- Spend the time after class ends to ensure that all course materials/rosters have been checked for accuracy and delivered to HAMMER Training Logistics.
- Return the signed course roster (along with the original students' course evaluation forms) to HAMMER Training Logistics at the completion of class.
- Not release or present the training courses covered by this statement of work without prior MSA-HAMMER approval from the HAMMER individual identified by the BTR via email. Developed materials shall become the property of DOE.
- Not release or present the training courses covered by this statement of work for any purpose outside of supporting the Hanford Site Contractors.

Instructors who do not adhere to established MSA/HAMMER procedure, policy or training plans will have their class specific qualifications revoked (removed from the TAS) by the HAMMER individual identified by the BTR with approval from a HAMMER Training Manager.

Subcontractor instructor(s) may be invited by HAMMER Training personnel to participate in activities including but not limited to HAMMER Training-provided instructor enhancement meetings/workshops. The Subcontractor needs to notify the HAMMER Training Program Manager and get his or her approval prior to the activity occurring.

4.0 REQUIREMENTS

General

For any work performed on the Hanford Site or any MSA controlled facility, the provisions of the On Site Services Special Provisions, will apply to Subcontractor personnel.



Mission Support Alliance

4.1 Engineering Requirements

No engineering requirements identified.

4.2 Environment, Safety, & Health (ES&H) Requirements

The Subcontractor shall exercise a degree of care commensurate with the work and the associated hazards. The Subcontractor shall ensure that management of safety and environmental functions and activities is an integral and visible part of the Subcontractor's work planning and execution processes.

The Subcontractor shall flow down safety and environmental requirements to the lowest tier Subcontractor performing work on the Hanford site commensurate with the risk and complexity of the work.

The Subcontractor and its subcontractors shall be responsible to comply with applicable City, State, and Federal requirements or regulations. Where there is a difference in regulations or requirements, the most stringent shall apply.

The Subcontractor shall perform work in compliance with facility-specific procedures and requirements documents applicable to the work area.

The Subcontractor shall take appropriate action, up to and including stopping work, and immediately notify the BTR if an unplanned risk or hazard is discovered that is not covered by directions provided by Buyer. For emergencies while on the HAMMER campus, Subcontractor shall contact 9-1-1 on a land line phone (or 373-0911 on cell phones) then contact HAMMER Work Control at 509-376-5353. The Buyer will then determine whether to modify the safety requirements of this statement of work.

Safety is the first priority at HAMMER and all Subcontractors are required to strictly adhere to the policies and procedures for the Hanford Site and the HAMMER facility.

Safety Requirements identified in the HAMMER Safety Program shall be followed.

Subcontractors are not allowed to bring any prohibited articles or substances onto the Site without prior written permission. The prohibited articles include, but are not limited to, all hazardous materials, illegal drugs, explosives or incendiary devices, and firearms.



Mission Support Alliance

Every instructor is responsible to use safe work habits, identify safety issues, be cognizant of surrounding situations, especially in and around training and prop areas while at HAMMER and report any issues to HAMMER personnel immediately.

Subcontractors and its lower-tier subcontractors shall be responsible to complete an Employee Job Task Analysis (EJTA) in accordance with [MSC-PRO-WP-11058](#), *Occupational Medical Qualification and Monitoring using EJTA*, for any of the following situations:

- For any Subcontractor employee who will be on the Hanford Site for more than 30 days in a year.
- For any Subcontractor employee who may potentially be exposed to hazards (e.g. radiological, beryllium, hazardous wastes, noise) while performing in accordance with the subcontract statement of work.
- For any Subcontractor employee enrolled in a medical or exposure monitoring program required by 10 CFR 851, and/or any other applicable federal, state or local regulation or other obligation.

If any of the above conditions are met, the Subcontractor and its lower-tier subcontractor employee is to have a current approved EJTA prior to that employee beginning work on the Hanford Site.

It is estimated that the assigned Subcontractor employee(s) **will be** on the Hanford Site, performing the work under this statement of work for more than 30 days in a year, so an EJTA **shall be** completed for each assigned Subcontractor employee who will perform work against this statement of work. This will be coordinated with the BTR.

Buyer's Safety and Health Procedures are available on the internet at <http://www.hanford.gov/pmm/page.cfm/Construction>. The documents on this site are kept current and are available for Subcontractors and lower-tier Subcontractor use.

4.3 Quality Assurance (QA) Requirements

Subcontractor shall be responsible for performing quality workmanship and shall conduct the quality control measures necessary to ensure work conforms to requirements identified herein this contract.

4.4 Government Property

Not applicable. The Subcontractor shall not be responsible for managing any Government-owned property.



Mission Support Alliance

5.0 PERSONNEL REQUIREMENTS

5.1 Training and Qualifications

HAMMER Training will ensure that the Subcontractor instructor meets and maintains the appropriate training, qualification, and certification requirements as outlined in MSA's Instructional Staff Training Program Description. A copy of MSA's Instructional Staff Training Program Description [MSC-STD-TQ-61034](#) (TPD-0017) will be provided as a part of the RFP.

Subcontractor shall ensure that its personnel meet and maintain the appropriate training, qualification and certification, and technical requirements for the courses being taught.

The following types of training qualifications are required:

Required Qualifications:

- Instructor(s) must meet the following instructor qualification requirements:
 - A High School diploma is required; a BS in Environmental Engineering or related discipline desired.
 - Three (3) years of implementation and/or operational experience with the following:
 - Resource Conservation and Recovery Act (RCRA) of 1976
 - 40 CFR 261, Identification and Listing of Hazardous Waste
 - 40 CFR 262, Standards Applicable to Generators of Hazardous Waste
 - 40 CFR 263, Standards Applicable to Transporters of Hazardous Waste
 - 40 CFR 264, Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
 - 40 CFR 265, Interim Status Standards for Owners and Operators of Hazardous Waste Treatment, Storage, and Disposal Facilities
 - 40 CFR 266, Standards for the Management of Specific Hazardous Wastes and Specific Types of Hazardous Waste Management Facilities
 - 40 CFR 267, Standards for Owners and Operators of Hazardous Waste Facilities Operating Under a Standardized Permit
 - 40 CFR 268, Land Disposal Restrictions
 - WAC 173-303, Dangerous Waste Regulations



Mission Support Alliance

- Familiarity with:
 - Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986
 - Toxic Substance and Control Act (TSCA) of 1976
 - Clean Air Act (CAA) of 1977
 - Clean Water Act (CWA) of 1977
 - Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980
- Experience working at a Government Owned Facility, i.e., Department of Energy (DOE), Department of Defense (DOD)

Desired Qualifications:

- Previous technical instructor experience
- Previous experience performing this specific training or be approved to participate in on-the-job training by the HAMMER individual identified by the BTR
- Experience on the Hanford site will improve the ability of the individual(s) to complete the necessary activities
- Experience providing presentations to large groups and leading discussions
- Basic use of Microsoft Office Suite
- Strong customer service skills
- Strong instructional presentation skills, including the use of facilitation skills, questioning techniques, and in-class student feedback

As part of the technical evaluation of Subcontractor proposal(s), candidates who are found to meet the required qualifications will be scheduled for an interview with HAMMER Training staff. As a part of that interview, the Subcontractor instructor candidate will be asked to give a 10 to 15 minute presentation to HAMMER Training staff to demonstrate his/her instruction and presentation abilities.

The Subcontractor shall provide resumes and other pertinent documentation substantiating the training and qualifications for any potential candidate(s) – including what Hanford Site training course(s) he/she is qualified to teach (if available).



Mission Support Alliance

The Subcontractor shall possess the capabilities to teach all of the courses listed, as requested by the Buyer.

Subcontractor shall provide proof of instructional experience and be considered a Subject Matter Expert on the topic of the course(s) to be taught.

The Buyer will pay the Subcontractor once for time per instructor to prepare for the first time the instructor presents the course (First Time Course Prep Time column in table below).

No preparation time will be paid for instructor(s) added to the contract who have previously and successfully instructed the courses.

There is an allocation of time for instructor(s) to become familiar with material following a revision (Course Revision Prep Time column in table below).

No preparation time will be paid for personnel who do not meet the 00039N INSTRUCTIONAL STAFF INITIAL QUALIFICATION. If the Subcontractor is in the process of qualifying an instructor and conducts preparation activities, the Subcontractor may request an equitable adjustment to the Buyer on a case-by-case basis following acceptance of the 00039N INSTRUCTIONAL STAFF INITIAL QUALIFICATION by the Buyer or HAMMER individual identified by the BTR.

Preparation hours are not to exceed the hours shown below:

Course Title	Course #	First Time Course Prep Time (in hrs)	Course Revision Prep Time (in hrs)
Waste Designation	035010	60	10
Waste Designation Qualification	035012		
Waste Designation Workshop	035013		
Environmental Regulations at Hanford	035050	30	5
Container Waste Management – Initial	035100	30	5
Waste Management Awareness	02006G	20	5
DOE NEPA Process	170130	30	5



Mission Support Alliance

Subcontractor staff shall complete course preparation based on advance authorization by the HAMMER individual identified by the BTR. Authorization schedule is based on course demand and is subject to change.

Subcontractor shall make advance notification to the HAMMER individual identified by the BTR and BTR of the planned course preparation schedule.

- The instructor's qualifications are to be submitted to the HAMMER individual identified by the BTR, using the 00039N INSTRUCTIONAL STAFF INITIAL QUALIFICATION for Authentication prior to the instructor being assigned to instruct by the Subcontractor.
- The Subcontractor is to notify the Buyer of potential new instructors. The Subcontractor and the Buyer will collaboratively determine what orientation activities will be performed (i.e., audit the class, teach under a mentor, etc.) to prepare the new instructor to perform independently.
- The Buyer will pay the Subcontractor for hours spent in orienting a new instructor as agreed upon based on the determined activities.

The Subcontractor personnel assigned to this task must be approved by the HAMMER individual identified by the BTR prior to starting work.

- All assigned Subcontractor personnel shall complete MSA General Employee Training (MGET) (4-hour average per individual).

HAMMER will provide facility and work-specific training and qualification such as:

- HAMMER Facility Orientation

All instructors shall complete a HAMMER facility orientation before the first time they deliver training at the HAMMER facility and annually thereafter (available on Internet).

5.2 Security and Badging Requirements

For any on site work, see Special Provisions – On Site Services for details.

Subcontractor employees shall be required to submit to vehicle searches and not personally carry or transport certain prohibited articles.



Mission Support Alliance

A Hanford Site badge is not required for work conducted on the HAMMER campus. However, the Subcontractor needs to get the Subcontractor instructor a badge to enable the Subcontractor instructor to obtain an HLAN account and in case the work is performed elsewhere on the Hanford Site. A minimum of two working days advance notice is needed for site badging.

5.3 Work Location / Potential Access Requirements

This work scope shall be completed at the HAMMER Facility, or at other Hanford Site work locations as needed. Work will be performed in an office environment/conference room/classroom/HAMMER training props. When directed by the HAMMER individual identified by the BTR, courses may be conducted at satellite locations on the Hanford Site.

If Subcontractor instructor(s) is asked to perform this work scope at a satellite location out on the Hanford Site, the HAMMER individual identified by the BTR will ensure that the assigned Subcontractor instructor(s) has successfully completed the necessary training to perform work out at the satellite location(s) on the Hanford Site, prior to performing the work under this subcontract.

No special access requirements or hazardous conditions exist at the HAMMER facility. Any special requirements for the HAMMER facility are to be coordinated with the HAMMER individual identified by the BTR.

5.4 Site Access and Work Hours

HAMMER operates on the Site standard 4x10s schedule from 6am to 4:30pm with one-half hour designated as an unpaid period for lunch - with Mondays through Thursdays as Site work days; however, non-standard hours of support may be required – including working overtime. In addition, some preparation/take down time may be required before and after a class is taught.

The HAMMER Facility is open from 5:30am to 5:30pm, Monday through Thursday. If deemed necessary, the HAMMER Facility is open on Fridays to support the Hanford Site training needs. Work is to be performed during those hours unless special arrangements are made through HAMMER Operations.



Mission Support Alliance

6.0 MEETINGS

Subcontractor shall participate in all meetings as required by the BTR, HAMMER Training management, or the HAMMER individual identified by the BTR.

Subcontractor shall attend training review meetings at the HAMMER facility when requested.

7.0 DELIVERABLES AND PERFORMANCE SCHEDULE REQUIREMENTS

7.1 Deliverables

As noted in Section 3.0.

Provision of support as described in Section 3.0 is the acceptance criteria that MSA will use to determine that the Subcontractor's work is considered acceptable.

7.2 Schedule

Start Date: October 1, 2017
Completion Date: September 30, 2018

8.0 SPECIAL REQUIREMENTS

In accordance with the HAMMER Weapons Policy, non-law enforcement/U.S. Military personnel or law enforcement/U.S. Military personnel who are not representing their agency/branch in an official capacity may not possess weapons or ammunition within HAMMER, i.e., all areas within the HAMMER perimeter fence.

All Subcontractor trainers providing training support for HAMMER Training shall notify the HAMMER individual identified by the BTR if they are unable to conduct the training as scheduled for any reason. This notification should be done prior to the course delivery date if possible.

All Subcontractor trainers providing training support for HAMMER Training shall notify the HAMMER individual identified by the BTR prior to the course delivery date if the contracted course lesson plans and/or curriculum cannot be followed as originally submitted or noted in the contractual statement of work.

No course or exercise modification shall be performed within the scope of this contract without the approval of the HAMMER individual identified by the BTR. (A HAMMER



Mission Support Alliance

Training hazard analysis review is required for all course changes in accordance with HAMMER Training HHT-PRO-TQ-61051 (HM-FP-01 3.3) HAMMER-Hanford Training Hazardous Analysis and Control Process.)

Modification or changes to props or training aids is not allowed without the approval of the HAMMER individual identified by the BTR.