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| Ownership matrix | RPP-27195 |
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1.0 PURPOSE AND SCOPE
(7.1.1, 7.1.2)

This procedure provides a uniform method for issue and control of insulated rubber gloves. This procedure applies to all Washington River Protection Solutions, LLC (WRPS) employees requiring insulated rubber gloves to prevent the potential of electrical shock. These employees include, but are not limited to, electricians, maintenance craft, operators, and health physics technicians.

2.0 IMPLEMENTATION

This procedure is effective on the date shown in the header.

3.0 RESPONSIBILITIES

Responsibilities are contained within Section 4.0.

4.0 PROCEDURE

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| Hanford Mission Integration Solutions (HMIS) Substation Electrician or Assigned Contractor | <ol style="list-style-type: none"> 1. Manage insulated rubber glove inspection program. Track manager names, glove information, and inspection cycles. 2. Manage insulated rubber glove inspection program. Track manager names, glove information, and inspection cycles. 3. Make notifications to managers of employees who are currently in possession of insulated rubber gloves. 4. Collect insulated rubber gloves that require inspection, and provide replacements that have been newly inspected. |
| Manager | <ol style="list-style-type: none"> 5. Contact the Electrical Safety SME if a worker requires insulated rubber gloves or if the insulated gloves currently in are use need replacement or inspection. |
| Supervisor | <ol style="list-style-type: none"> 6. Ensure all non-electrical workers who are issued insulated rubber glove have completed computer based training course #350827. |
| Glove User | <ol style="list-style-type: none"> 7. All non-electrical workers who are issued insulated rubber gloves shall complete computer based training course #350827. |

8. Ensure all workers have the appropriate rated gloves for the voltage.
9. Ensure the date inspected stamp on cuff is less than six months; if date is outside six-month window, return gloves to manager.
10. Ensure date inspected stamp on cuff is less than six months old; if date is outside six month window, return gloves to manager.
11. Store insulating gloves in a location and in a manner that protects them from light, extreme temperatures, excessive humidity, ozone, and other injurious substances and conditions. Insulating gloves shall not be stored inside tank farm boundaries.
12. Inspect gloves, bag, and gauntlets each time prior to use and immediately following any incident that can reasonably be suspected of having caused damage.

Gloves with any of the following defects shall be removed from service, and secured to prevent inadvertent use. Return damaged gloves to HMIS for disposal:

- Holes, tears, punctures, or cuts
- Ozone cutting or ozone checking
- Embedded foreign objects
- Texture changes such as swelling, softening, hardening, or becoming sticky or inelastic.

5.0 DEFINITIONS

No term or phrases unique to this procedure are used.

6.0 RECORDS

No records are generated in the performance of this procedure.

7.0 SOURCES

7.1 Requirements

7.1.1 10 CFR 851, "Worker Safety and Health Program."

7.1.2 29 CFR 1910.137, "Electrical Protective Equipment."

7.2 References

7.2.1 TFC-ESHQ-S_IS-C-02, "Personal Protective Equipment."